



ANNUAL MEETING AND REPORT

NOVEMBER 3, 2008
BISCAY COMMUNITY ROOM
BISCAY, MN

PREPARED BY:
THE EXECUTIVE BOARD OF THE
CROW RIVER BUILDERS ASSOCIATION



Special thanks to the following people for their time and efforts in serving on the Crow River Builders Association Board this past year:

2008 BOARD OF DIRECTORS

Kristi Hiivala	Executive Officer
Bill Mathews	President
Lynn Schauer	Vice President
Bruce Naustdal	Treasurer
Mike Neyers	Secretary
Vicky Langan	Board Member
Lynn Wacker	Board Member
Scott Schochenmaier	Past President

Thanks to the following people for their time and efforts in serving on the Builders Association of MN Board of Directors this past year:

2008 BAM REPRESENTATIVES

Vicky Langan	CRBA Board Member
Scott Schochenmaier	CRBA Past President



Crow River Builders Association
Annual Meeting
November 3, 2008
Biscay Community Room

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**MESSAGE
FROM
THE PRESIDENT**



November 3, 2008

Dear Members of the Crow River Builders Association:

As the year is drawing to a close, so is my term as president of the Crow River Builders Association. I would like to take a moment to thank all of you for giving me the opportunity to serve as your president. I would also like to thank all of the other board and committee members who have served this past year. The contributions you have made to our organization are greatly appreciated. Finally I would like to acknowledge the contributions of Scott Schochenmaier, Vicky Langan, and Mike Neyers who have served for the past year with me on this board.

We all know our industry is facing some challenges in the current economy. By pulling together as builders and associate members we can help each other through these economic times to succeed and build a future for the Crow River Builders Association.

An addition to our association this past year was the hiring of Kristy Hivala as the Executive Officer. She has done an outstanding job for the association and I would like to give her credit for making the association run as smoothly as it has in the past year. I know she will continue making improvements for the betterment of the organization.

Even though my term is almost over there are still some things I would like to see accomplished:

1. The non-profit status of the association
2. The budget
3. Improving participation by our members on committees
4. Continuing education for the builders
5. Improving benefits to the associate members

In closing I would like to thank you for all your support in the past year.

Sincerely,

Bill Mathews, President
Crow River Builders Association



**2008
STATE OF THE
CROW RIVER
BUILDERS
ASSOCIATION**



PRESIDENT'S REPORT ON STATE OF THE ASSOCIATION

Dear Member of Crow River Builders Association:

Per requirements of the bylaws of the Crow River Builders Association, the President of the association has compiled an update on the State of the Association as of the annual meeting on November 3, 2008.

MEMBERSHIP

- Membership stayed steady throughout 2008 (current numbers: 23 builders, 36 associates).
- Concern over lack of participation from the membership continues to loom over the Executive Board. Board is concerned about 'burnout' by the active members and lack of willing participants for committees.
- Meeting styles has been altered in 2008 and needs to continue to be worked on in 2009 to best suit the needs of the membership.

EDUCATION

- Education in 2008 continued to be a main source of non-dues revenue in 2008. One monthly meeting offered continuing education credit, as well as the 7 hour Education Day offered in February 2008.

TOUR OF HOMES

- There were 9 homes in the Tour in 2008. There were multiple homes from the same builders. The association needs to get better participation from more of its builders and associate members.
- A difficult economy has continued to make it more difficult for the Tour to be as successful as it could be.
- The Tour of Homes still remains as CRBA's largest revenue maker and needs to have continued success to ensure the association's future as a success.

LEGAL ACTION FUND

- The CRBA received an annual bill for the legal action committee voted in place by BAM. The CRBA will be billed again in 2009 in monthly increments.
- CRBA had to pay a \$1,900 contribution and will need to focus in the future on ways to offset this substantial expense.

TREASURY

- Liability (general, officer and workers comp) insurance was purchased.
- Approved EO to work more hours to get all the necessary items taken care of for the association resulting in a higher amount paid in 2008.
- The Legal Action Fund expense.

WHAT HAPPENED IN 2008

- In 2008 the association hosted several events:
 - Education Day, February
 - Glencoe Expo booth, February
 - Food Shelf Drive, March
 - Tour of Homes, March/April
 - Music In The Park, June
 - Golf Outing, July
 - Summer Picnic, August
 - Participated in the 'Farmer Fatigue' program through Hutchinson and Glencoe Chamber of Commerces, September
- The Board worked on several issues to further the association:
 - Purchasing liability insurance
 - Providing Member Packets to all members
 - Established Articles of Incorporation
 - Worked with legal counsel to put together a Minute Book
 - Working on application process to become an official non-profit status from IRS and received its Employer Identification Number
 - Reworded the bylaws to reflect changes approved in April '08
 - Met personally with BAM VP and then BAM President to discuss CRBA's position on the Legal Action Fund
 - Put together a budget
 - Approved EO to attend educational conference
 - Implemented nametags for use at membership meetings
 - Collected several surveys from CRBA members to directly assess what the membership thoughts are on several topics
 - Put together a Membership Directory
 - Created a bimonthly newsletter
 - Implemented Contractor's Coffee meetings to get builders the most up-to-date information in an morning meeting setting
 - Began planning a CRBA Home Show for Spring 2010
 - Established the mandatory education coordinators needed to provide continuing education credits in the future
 - All Board members received Leadership Manuals providing pertinent information



NOTICE OF ANNUAL MEETING



ANNUAL MEETING AGENDA



Crow River Builders Association Annual Meeting Agenda

Monday, November 3, 2008
Presiding Officer: Bill Mathews, President
Biscay Community Room, Biscay, MN

SOCIAL HOUR AND DINNER

6:00 – 7:00 PM

WELCOME (Bill)

- INTRODUCTION OF VISITORS
- INTRODUCTION OF MEMBERSHIP

BRIEF PRESENTATION BY SPONSOR

- SCHAUER CONSTRUCTION INC.

ANNUAL REPORT

- STATE OF THE ASSOCIATION
- TOUR OF HOMES 2008
- EDUCATION 2008
- BAM BOARD UPDATE
- LEGAL ACTION COMMITTEE

ELECTION OF BOARD MEMBERS

- FLOOR NOMINATIONS
- SLATE OF NOMINATIONS
- VOTE FOR 2 CRBA BOARD MEMBERS

NEWS AND HIGHLIGHTS (Kristi)

SUBMIT PIC BY NOV 15TH FOR MEMBER DIRECTORY

BAM AWARDS DEADLINE – SEND IN OR CALL IN NAME BY NOVEMBER 15TH

CRBA MEMBER AWARDS

VICKY L.= GIVE TOUR OF HOME UPDATE (MARCH 20-22 AND 27-29, 2009)

VICKY L.= CONTRACTOR'S COFFEE

ADJORNMENT (Bill)



TREASURERS REPORT



2008 EDUCATION REPORT



2008 EDUCATION REPORT

Wednesday, February 20, 2008

Sponsored by Building Products Inc.

37 Total Attending

7 Members (all full day)

30 Non-members (29 full day, 1 half day)

Cost of classes to CRBA: \$512.00

Registration fees 2,250.00

- Expense - 512.00 (printing and postage)

To CRBA \$ 1,738.00

Paid \$200 in application fees to DOLI for Education Coordinators (Vicky Langan and Kristi Hiivala)

Next Education Day is Thursday, January 15, 2009 – will be sponsored by Building Products Inc.



**2008
TOUR OF HOMES
REPORT**



Tour of Home Dates:

Friday, March 28, 2008 – Sunday, March 30, 2008

Friday, April 4, 2008 – Sunday, April 6, 2008

Chairperson:

Sue Colden

Committee Members:

Lynn Wacker

Lynn Schauer

Kris Betker

Bruce Bergmann

Vicky Langan

Homes listed on Tour:

Vermont Homes

Bergmann Homes

Schauer Construction - 2

Ryan Voss Construction

Nasutdal Construction - 3

Betker Builders

Income:

Entry fees	4,500.00
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Casey's contribution	325.00
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Total:	\$ 4,825.00
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Expenses:

Radio & newspaper ads	1,030.36
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Banner updates	119.07
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Prizes	225.00
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Total:	\$ 1,374.43
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**2008
BAM REPRESENTATIVE
REPORT**



**2008
SLATE OF
NOMINATIONS FOR
CRBA BOARD**



November 3, 2008

We, the Executive Board, present the following persons for the 2008 Board Member election:

AJ FORCIER

Crow River Glass and Signs, Hutchinson, MN

BOB HOLLY

Robar Insulation, Cokato, MN

VICKY LANGAN

MCI Carpet One, Waite Park, MN

JOHN MAST

Right Way Builders, Hutchinson, MN

MIKE NEYERS

Strongback Builders, Glencoe, MN

KEVIN SCHAUER

Kevin Schauer Construction, Glencoe, MN



**2008
BALLOT FOR
BOARD OR DIRECTORS**

**CROW RIVER BUILDERS ASSOCIATION
NOVEMBER 3, 2008 BALLOT**

Please vote for two CRBA Board members:

_____ AJ Forcier

_____ John Mast

_____ Bob Holly

_____ Mike Neyers

_____ Vicky Langan

_____ Kevin Schauer

Write In: _____



**BYLAWS
OF THE
CROW RIVER
BUILDERS
ASSOCIATION**