



**Board Meeting Minutes  
Monday, April 6, 2009**

- I. Vicky Langan called the meeting to order at 3:45pm. Board members present: Vicky Langan, Scott Schochenmaier, Lynn Wacker and Bruce Naustdal. Members absent: AJ Forcier, Lynn Schauer, Bob Holly and Bill Mathews. Staff present: Kristi Hiivala, Executive Officer.
  - A. Add additional items under 'New Business': (G) Board rotation correction, (H) Use of Squeaky's room rental fee for meetings and (I) Upcoming stormwater hearing in Hutchinson. Motion was made and seconded to accept the proposed meeting agenda with above mentioned changes.
  - B. Motion was made and seconded to accept the Board Meeting Minutes dated 3/2/09.
- II. After reviewing the Treasurer's Report spreadsheet, motion was made and passed to accept the review of the spreadsheet.
- III. Old Business
  - A. Tour of Home Update – Vicky passed out TOH budget sheet for review. TOH wrap up meeting to occur directly before general meeting later that day.
  - B. Contractor's Coffee Review – Although the association was pleased to offer this to the members this year, because of low attendance and the fact that we are changing our meeting agenda in the fall to contain builder education, it was decided not to continue this next year.
  - C. Golf outing update – The date has been set for Friday, July 10 at Glencoe Country Club at 4pm. It will be a 9 hole scramble. Discussed and decided to offer a 2 meat buffet dinner after golf and to invite non-golfers and spouses to attend. Kristi to find members to help plan the event. Look for sponsors and awards.
  - D. Annual picnic – The first Monday in August is Monday, August 3<sup>rd</sup>. Kristi will ask membership for sponsor, otherwise it is in the budget for the CRBA to pay. Kristi to try to reserve the Northwoods park area in Hutchinson for picnic.
  - E. Coborns Stand in Glencoe – CRBA was picked to run the stand the weekend of April 24-25<sup>th</sup>. Looking for 12 volunteers to staff the stand.
  - F. Garage Sales – Discussed putting on a garage sale with donated materials from members. Decision was made to table this fundraising idea for fall discussion.

- G. Other Fundraising Updates –
  - 1. Application was made to run stand at Cashwise in Hutchinson. They will be letting successful applicants know the end of April, beginning of May.
  - 2. Vicky to check about possible Biker/Classic Car run in the area inviting the Saturday Night Cruisers.
  - 3. Scott will keep the Board updated to any possibility of helping at the grandstand at this year's Hutch Fair.
- H. Glencoe Expo – Discussion about participating in next year's event. Concern of volunteer help because we will be hosting our own expo the weekend following. Decision was made to discuss participation in the Glencoe Expo at a future meeting.
- I. Christmas in May event – Joe Paumen, representative from the Glencoe Rotary, met with the Board to discuss CRBA involvement in their event. The Christmas in May event has been held the last 3 years and they help one family in need each year with a project involving the outside of the home. Expectations of volunteering would be one Saturday for approx 5 to 6 hours. The Christmas in May committee would be meeting soon and Joe will get back to Kristi with dates, location and times they will need volunteers.
- J. Upcoming Meetings – Pam Perri Weaver from BAM will be presenting legislative updates at the next meeting of CRBA on May 4<sup>th</sup>. BAM will also sponsor the meeting. Kristi and Vicky to plan education for fall meetings. Ryan Voss spoke to state reps, and will invite one to attend our October meeting.

IV. Membership Update

- A. Membership stands at 57 members (24 Builders and 33 Associates).
- B. New member application received from Rainy Water Conditioning Inc in Hutchinson.

V. New Business

- A. Joining Hutchinson or Glencoe Chamber of Commerce groups – member benefits were handed out to Board members. Hutchinson membership is \$100/year. Glencoe membership is \$50/year. It was noted that the Glencoe Membership Directory has already been issued for this year and we might want to wait until next Fall/Winter to sign up to take full advantage of this benefit. Also was discussed that CRBA would either join both or neither – not one or another. Decision was made to table this topic until fall meeting.
- B. Affiliate memberships – Discussion about what the true description of this category was and was decided at this time there was no need to create this new category in the Bylaws.
- C. Tax Exempt Status – Approval from the IRS was received. Kristi is to go through the corresponding paperwork and determine what reporting forms she will be able to fill out correctly. Lynn W. offered the services of her office for any CPA related questions.
- D. New physical address – Discussion about whether or not CRBA would be able to continue using the physical address of Larson

Builders of Hutchinson for IRS paperwork. Vicky will look in to this matter and let Kristi know.

- E. Board Mentoring Program – Kristi shared this idea with the Board that she learned from other local associations. The program consists of giving each Board member a name(s) of members to contact at each meeting and having the Board member do so before the next Board meeting. Due to CRBA membership size, it figured to be about one name per month for each Board member. Other local associations reported a great response to their own programs, with regards to membership retention. Decision was made to start this program at the next Board meeting.
  - F. BMX Volunteer Opportunity – Discussed letter received from member Ryan Voss about the opportunity for CRBA members to participate in contributions to this local program. Decision was made to pass along this information to the general public. Vicky will mention it briefly at the membership meeting and Kristi will email information to membership.
  - G. Board Rotation Correction: Discussion about the recent realization that in the change of the by-laws that occurred last summer, our board rotation is incorrect. Decision was made to have the 2008 board members rotate off and correct the problem during the election of the next officers in the fall.
  - H. Rental fee for use of Squeaky's at Board meetings – Due to time constraints, this issue was tabled for the next Board meeting.
  - I. Stormwater Hearing in Hutchinson – It was brought to the Board's attention that there may be an upcoming meeting regarding stormwater changes and how CRBA may be represented at this hearing. Decision was made to have Kristi find out when the hearing is and to pass the info along to Hutchinson area builder members.
- VI. Meeting was adjourned at 6:10 pm.

Respectfully Submitted,

Kristi Hiivala  
Executive Officer